1) Open Microsoft PowerPoint and create a title slide (you can google image “family feud” for pictures).

2) Type question at top of slide.

3) “Insert 2x4 chart” and fill in each blank with an answer and % of people with the answer.

4) “Insert text box” over top two boxes to create “survey says” banner. Color background black and letters white.
5) Insert smaller text boxes to cover each answer.

6) Color background black, letter white, and number the boxes 1-6.

7) Add custom animation to allow click to uncover box: (Once you do it once, it’s easy!)
   - go to “slide show” on top banner bar
   - click “custom animation”
   - click desired box on slide
   - “add effect” on right side of custom animation box
   - choose “exit”
   - choose type of exit, ie “fly out”
   - click on drop down #1
   - choose “timing”
   - click “trigger”
   - choose “start effect on click of shape.”

**Hyperlinks don’t work unless you’re in presentation mode.**
8) Make a new slide with a large X in the middle.
(these slides should go at the end of all of your questions)

9) Make a new slide with a large XX in the middle.
(immediately following slide with one X)
To quickly start the presentation, click this third button from the left that looks like a projector screen.

10) Make a new slide with a large XXX in the middle.
   (immediately following slide with one XX)

11) Hyperlink to “X’s” for wrong answers. Go back to question slide.
   First: “Insert” mini text box in corner or side of slide. Label X, 2X, and 3X.
   Second: Put cursor next to “X” in text box.
   Third: “Insert” hyperlink. Click “place in document” on left, then choose the slide to link to (ie the slide you made with the X)
   Fourth: Repeat for 2X and 3X. Link to slides with XX and XXX.
Extra Tips:
• To add sound, click “timing” under custom animation again, click “effect”, click “sound”, choose “applause” (you can also do this at the same time as adding animation)
• To add sound to the X’s, repeat the above clicks and choose “bomb” or something similar.
• Power Point must be in “presentation” for hyperlinks to function.
• Make text boxes away from the area you are making them for (ie in the top corner, so you don’t grab other boxes while you’re trying to format it)
• The wrong answer “X’s” should be at the end to avoid advancing to these slides.
• Insert a hyperlink on the bottom of each question slide so that the presentation advances to the next slide when you’re ready for the next question.